

Email communication at South Petherton Junior School

The school will comply with the GDPR and request parent /carer permission before emailing to private email addresses. **The school uses the email facility within ParentPay.**

Parents / carers are requested to **tick the relevant box and sign the permission form below to allow school contact by email.** If you are not happy, we will accommodate your preferences. If you change your mind at any time, you can inform us by emailing (office@southpethertonjuniorschool.co.uk) or phoning (**01460 240172**).

What is the type of document?	Printed
Who will have access?	School staff
Where will the form be stored?	Locked individual Pupil files
How long will it be stored?	During length of time at Junior school
How will it be destroyed?	Shredded upon transfer to another school

Pupil:..... Year.....

- I agree to the school contacting me by my personal email
- I **do not** agree to the school contacting me by my personal email

☐☐

I confirm that my email address is:

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Signed:.....Print name.....

Date:.....